

**MEETING MINUTES OF THE BOARD OF DIRECTORS  
NEW ORLEANS PUBLIC FACILITY MANAGEMENT, INC.**

A Meeting of the New Orleans Public Facility Management, Inc. was held on Wednesday, January 25, 2012 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

Chairman Rodrigue called the meeting to order at 2:10 p.m. and asked for a roll call. The results were as follows:

John Amato	Absent
Jay H. Banks	Absent
James Besselman	Present
Cynthia Butler-McIntyre	Absent
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don Hubbard	Present
Edward D. Markle	Absent
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Absent

The total number present at roll call was seven (7). **Director Markle entered the meeting at 2:11 p.m.**

Chairman Rodrigue requested a motion to approve the NOPFMI Board Meeting Minutes of December 14, 2011. Vice Chairman Suggs moved approval, seconded by Treasurer Sawyers. **Motion approved** with no additions, corrections, deletions or changes noted. **Director McIntyre entered the meeting at 2:12 p.m.**

Chairman Rodrigue read Resolutions acknowledging employees that are retiring and 25 year employees.

Mr. Tim Hemphill, Vice President of Sales & Marketing, gave the Sales & Marketing and Communications reports.

With no other business to come before the Board, Chairman Rodrigue asked for a motion to adjourn. Secretary Groos moved adjournment, seconded by Director Besselman. **Motion approved** and the meeting adjourned at 2:29 p.m.

**ATTEST:** \_\_\_\_\_  
**AL GROOS, SECRETARY**

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**MEETING MINUTES OF THE BOARD OF COMMISSIONERS  
ERNEST N. MORIAL NEW ORLEANS EXHIBITION HALL AUTHORITY**

A Meeting of the Ernest N. Morial New Orleans Exhibition Hall Authority was held on Wednesday, January 25, 2012 in the Board Room at the Ernest N. Morial Convention Center – New Orleans, 900 Convention Center Boulevard, New Orleans, Louisiana.

President Rodrigue called the meeting to order at 2:30 p.m. and asked for a roll call. The results were as follows:

John Amato	Absent
Jay H. Banks	Absent
James Besselman	Present
Cynthia Butler-McIntyre	Present
Klara B. Cvitanovich	Present
Alfred L. Groos	Present
Don Hubbard	Present
Edward D. Markle	Present
Melvin J. Rodrigue	Present
Fred W. Sawyers	Present
Carroll W. Suggs	Present
James Bryan Wagner	Absent

The total number present at roll call was nine (9).

President Rodrigue requested a motion to approve the ENMNOEHA Board Meeting Minutes of December 14, 2011. Vice President Suggs moved approval, seconded by Commissioner McIntyre. **Motion approved** with no additions, corrections, deletions or changes noted.

Commissioner Besselman moved approval of the Business Owners Policy with The UPS Store. Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Treasurer Sawyers moved approval of the Surplus Declaration as reviewed by Ms. Alita Caparotta, Vice President of Finance & Administration. Motion seconded by Commissioner Besselman.

Commissioner Besselman moved approval of the contract with Citadel Builders for renovation and supplies for the Great Hall. Motion seconded by Vice President Suggs. **Motion approved.**

Commissioner Besselman moved approval of the contract with A.J. Labourdette, Inc. to furnish and install parking lot cameras Motion seconded by Commissioner Cvitanovich. **Motion approved.**

Vice President Suggs moved approval of the contract with Hunt Brothers of Louisiana, LLC to furnish and install fiber optic cable. Motion seconded by Treasurer Sawyers. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Alack Refrigeration to purchase food and beverage equipment and supplies. Motion seconded by Vice President Suggs. **Motion approved.**

Treasurer Sawyers moved approval of the contract with Southern Aluminum Manufacturing, Inc. to purchase aluminum tables and skirts. Motion seconded by Commissioner Besselman. **Motion approved.**

Ms. Alita Caparotta, Vice President of Finance & Administration reviewed the November 2011 Financial Statements, and the 2007-2011 Tax Collections.

With no other business to come before the Board, President Rodrigue asked for a motion to adjourn. Treasurer Sawyers moved adjournment, seconded by Commissioner Hubbard. **Motion approved** and the meeting adjourned at 2:55 p.m.

**ATTEST:** \_\_\_\_\_  
**AL GROOS, SECRETARY**

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